Suggested Template to Introduce Parents to ACCUPLACER

(DATE):

Dear Parent\_\_\_\_\_\_\_:

Early diagnostic testing, plus intervention for students who are not yet college-ready, can lead to proficiency by the time students graduate from high school. Your student has taken part in a testing series which will assist with determining college readiness in the areas of reading and mathematics. This email is designed to provide you with information regarding the testing process, what the test results mean, and whom to contact if you have questions.

The test selected by the Indiana Department of Education for the 2017-18 school year is ACCUPLACER, which is a computer-adaptive testing system developed by The College Board. These exams provide both placement scores for placement into college courses and diagnostic scores that can be used to “drill down” and identify students’ strengths and specific areas of need. The results and information from the ACCUPLACER exams provide schools with a detailed assessment of students’ skills, which will assist in course selection and remediation plans for students.

Your student will be testing (was tested on) \_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2017. Upon completion of the exams, an Individual Score Report (ISR) will be (was) generated that shows your student’s score in reading and mathematics, as well as a recommendation as to next steps based upon that score, as described below.

**Reading:**

**120-69**—Your student is likely prepared for an entry-level college course that is reading intensive. No further recommendation is necessary at this time.

**68 and below**—Remediation is recommended for your student in the area of reading.

**Mathematics:**

**91-120** —Your student is likely prepared for an entry-level college math course. No further recommendation is necessary at this time.

**74-91** — Your student is likely prepared for a math pathway course if she/he attends a 2-year institution (i.e., Ivy Tech Community College). Remediation *may* be recommended depending on your student’s chosen program of study.

**45-73 --** Remediation may be recommended depending on your chosen program of study at a college or university.

**20-44**—Remediation is recommended for your student in the area of mathematics.

The above recommendations can be discussed with your student’s guidance counselor. Contact information for this staff member is:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sincerely,

High School Principal