***Graduation Plan - Study Abroad Participants***

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**Student Name Current grade**  **Dates of Int’l Experience**

**Program Duration:** Year/Semester/Summer **If semester, which one:** Fall / Spring

**Student will be participating in an exchange program during which grade level:** Freshman/Sophomore/Junior/Senior

***Section 1: To be completed by a School Counselor and Administrator before the student departs for host country***

This form is intended to outline an arrangement—determined and agreed to by the school counselor, administrator, student and parent—for obtaining academic credit for course work taken abroad, in order for the student to meet graduation requirements. While abroad on his/her exchange program, the student will be enrolled in a local high school and will live with a host family. The educational benefits of an immersion study abroad experience include language acquisition, cultural competency, and hands-on experience of world history, sociology and geography, supplemented by classes taken at the host school.

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| --- | --- | --- | --- |
| Required US Subject/Course | Host Country School Course | Timeline for Completion | Proposed Method of Completion |
| English 12 (F) | N/A | Spring Semester 2017 | Online (at student’s expense) |
| English 12 (S) | N/A | Summer Term 2017 | Online (at student’s expense) |
| U.S. Government | N/A | Spring Semester 2017 | Online (at student’s expense) |
| Economics | Economics  (Availability Unknown) | Summer Term 2017 | Online (at student’s expense) |
| AP Calculus (F) | Calculus  (Availability Unknown) | Potentially Abroad or Summer Term 2018 | In Brazil or  IOA (at student’s expense) |
| AP Calculus (S) | Calculus  (Availability Unknown) | Potentially Abroad or Summer Term 2018 | In Brazil or  IOA (at student’s expense) |
| Humanities (F) | Experience w/ portfolio | Throughout exchange experience | Maintain an online portfolio & demonstrate proficiency upon return |
| Humanities (S) | Experience w/ portfolio | Throughout exchange experience | Maintain an online portfolio & demonstrate proficiency upon return |

The student is responsible for providing documentation of courses taken as outlined above. Host school credit documentation should include: Host school academic form, transcripts and teacher evaluations from host school translated into English. These documents should show the topics covered throughout the semester/year and the number of hours per week/course that the student spent receiving instruction for the course. If documentation is provided to show that the student has acquired necessary course work, as outlined above, and there has been a demonstration of proficiency (many times in the form of a final exam or culminating test) in the areas where credit is being sought, he/she may receive transfer credit from our school where the courses would appear on the student’s transcript.

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**School Counselor (print) Counselor (signature) Date**

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**School Administrator (print) Administrator (signature) Date**

***Section 2: To be discussed during the planning stages PRIOR to student’s departure.***

Discussion Topics

* Students participating in an exchange year for a semester or year should work with Dean of Students/Registrar to withdraw from school prior to their departure on the program. Proof of participation in the exchange program will be required.
* Students no longer enrolled are not eligible for participation in extracurricular events such as athletics, clubs, and dances.
* Students taking online classes before/during/after their exchange experience will do so at his/her own expense. Students earning a total of less than 47 credits over the course of their high school career may transfer a maximum of 8 online course credits.
* Students requesting graduation in less than eight semesters should do so when registering for their senior year classes.   Students requesting accelerated graduation later than this will not be denied solely on the basis of the timing of request.   Students may utilize the 8 transfer credit policy to assist them in meeting accelerated graduation requirements.  Students seeking accelerated graduation and in their final semester(s) are not considered to be seniors for honors and recognitions.
* Students graduating in less than 8 semesters or who do not maintain a full resident course load during their final semester(s) will not be included in class rank when computed.
* Students electing to graduate in less than 8 semesters or who do not maintain a full resident course load during their final semester(s) will not be included in consideration for honor recognition based on class GPA or class rank.
* Official diplomas will not be awarded until the end of the school year.
* Students who are gone for the academic year should plan to re-enroll in the month following Spring Break vacation so that they may be enrolled in their classes for the following year with the rest of their cohort. This should be done through the Educational Services Center.
* Students who miss the graduation ceremony throughout their exchange experience can elect to hold a brief graduation ceremony with a principal and/or designee upon the student’s return when all graduation requirements have been met.
* Students who miss the graduation ceremony throughout their exchange experience should make arrangements with the Senior Class Sponsor to order and pay for graduation memorabilia and graduation needs. (i.e. Diploma cover, cap and gown for alternate ceremony, memory book, etc… )

***Section 3: To be completed by the student and his/her parents or legal guardians.***

I understand that it is my responsibility to follow the agreement, as outlined above in order to receive credits and meet graduation requirements. I understand it is my responsibility to provide documentation for my course work abroad and in the US to provide to my school.

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**Student (print) Student (signature) Date**

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**Parent/Legal Guardian (print) Parent/Legal Guardian (signature) Date**

***Both the school and the student should have record of this agreement.***

**HUMANITIES**

*0514 (HUMANITIES)*

A course in humanities provides for the study of content drawn from history, philosophy, literature, languages, and the arts. This course also includes an in-depth study of specific disciplines in these and related subject areas that could include: (1) linguistics; (2) archeology; (3) jurisprudence; (4) the history, theory, and criticism of the arts; (5) the history and philosophy of science; (6) ethics; (7) comparative religions; and (8) other aspects of the social sciences which relate to understanding life and the world.

The emphasis of the course work is on developing an understanding of the content of the course and how to actually apply it to the human environment. Particular attention is given to the relevance of these applications in regard to the current conditions of life.

* Recommended Grade Level: None
* Recommended Prerequisites: None
* Credits: One credit per semester up to 2 credits
* This course may qualify for AHD credit if it meets the standards for specific language arts, social studies, or fine arts courses and is taught by teachers licensed in the specific subject areas.
* Counts as a Directed Elective or Elective for all diplomas