

Beech Grove High School

Employability & Service Skills Form

"You must be the change you wish to see in the world." ~Mohandas K. Gandhi

Beech Grove High School is committed to the development of employability skills and civic engagement for all students as they meet this graduation requirement. Students may show growth in this development through numerous experiences, but please note caps on hours within each requirement. All students must achieve 80 points in order to be eligible for a diploma and to participate in commencement. Beech Grove High School will provide one day each semester during the school day for students to engage in activities that contribute to meeting this requirement. Options include:

Development Option	Point Cap (over 4 years)
Participation in career/college experiences (i.e. job shadowing, interning, college visits)	40 points
Participation in employability experiences	40 points
Participation in volunteer or civic engagement experiences	80 points
Participation in an extracurricular activity	40 points
Completion of a Senior Choice graduation experience	40 points
Other (provide a detailed proposal and obtain approval from the Principal or designee)	to be determined

Student Name	Student ID Number	iSucceed Teacher
Total Hours on this form:		

Overall Reflection

1. Give an overview of what you did during your experience(s):

2. How has your experience(s) impacted you *personally* and *professionally*:

Career/College Experience Documentation

3rd Party Evaluators

If you have any questions, contact BGHSI at 317-786-1447. Thank you for working with our students!

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Preparing for life choices **after** high school are valuable experiences for students **during** high school. Career/College points are earned by job shadowing, interning, or visiting colleges.

- 5 points are earned for every 8 hours of job shadowing/interning
- 5 points are earned for every college visited
- 5 points are earned for earning a grade of C- or higher on 1 AP/DC course

Activity	Date(s)	Points	3rd Party Evaluation Signature & Contact Information <i>(this is the signature of the person responsible for you during this experience)</i>

Employability Documentation

Obtaining and maintaining gainful employment during high school enables students to apply essential academic, technical and professional skills and find relevance in future careers. Employability points are earned by paid employment through an employer. **20 hours =1 point**

Activity	Date(s)	Points	3rd Party Evaluation Signature & Contact Information <i>(this is the signature of the person responsible for you during this experience)</i>

3rd Party Evaluators

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Volunteer or Civic Engagement Documentation

Volunteer or civic engagement activities can be achieved through many out-of-school experiences. All students are eligible to participate in the BGHS Community Service day each semester. Volunteer or Civic Engagement points are earned by the hour. **1 hour=1 point**

Activity	Date	Points	3rd Party Evaluation Signature & Contact Information <i>(this is the signature of the person responsible for you during this experience)</i>

Participation in an Extracurricular Activity

Extracurricular activities provide valuable leadership opportunities for students and strengthens communities. BGHS provides many opportunities for students to be involved in extracurricular activities.

- 5 points/semester are earned through **participation** in extracurricular opportunities,
- 10 points/semester are earned through holding a **leadership position** in extracurricular opportunities (i.e. Hornet Mentors, Student Council, National Honor Society)
- 20 points/year are earned through extracurricular activities that meet daily for the majority of the year (Athletics, Choir, Marching Band).

Activity	Date(s)	Points	3rd Party Evaluation Signature & Contact Information <i>(this is the signature of the person responsible for you during this experience)</i>

Completion of a "Senior Directed" Graduation Experience

3rd Party Evaluators

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BGHS graduates complete some form of a senior experience. Senior experiences include DC/AP coursework, enrollment in C9, enrollment in Work-Based Learning, completion of an internship, and "senior directed". As "senior directed" experiences require work outside of the classroom, 40 points are earned through completion of a "senior directed" experience.

Senior Directed experiences are student-led. Below are some guiding principles for senior-directed experiences:

1. Consider the Department of Workforce Development Employability Skills
 - a. Mindsets
 - b. Self-Management Skills
 - c. Learning Strategies
 - d. Social Skills
 - e. Workplace Skills
2. Challenging Problem or Question
 - a. Consider a problem or question that is meaningful to you, perhaps related to your college/career interests. Align this problem or question with a goal that you want to accomplish (i.e. a presentation, a publication, a product, etc)
3. Sustained Inquiry
 - a. This is going to take some time. Consider the questions you want to ask, the research you will need to do, the resources you will need to access, and the end-goal that you want to accomplish.
 - b. Examples might include: reading articles or a book, interviewing people, visiting places
4. Authenticity
 - a. How will this impact you? Others?
 - b. Who will you need to share your work with in order for it to have the most impact?
5. Student Voice & Choice
 - a. This is a student-led experience. Consider who you'd like to serve as your mentor through this experience.
6. Reflection
 - a. As you look toward what you want to accomplish, reflect on your learning throughout the experience.

Activity	Date(s)	Points	3rd Party Evaluation Signature & Contact Information <i>(this is the signature of the person responsible for you during this experience)</i>
Senior Directed Experience		40	

3rd Party Evaluators

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