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[Counselortalk] ASVAB-CEP Testing SY 2020-20211 message

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Reply-To: nathaniel.grandberry.civ@mail.mil

To: "counselortalk@list.indiana.edu" <counselortalk@list.indiana.edu>

Dear Colleagues,

On behalf of our Commander, LCDR Ortiz, and the Indianapolis Military Entrance Processing Station, I would like to thank all the schools that have administered the ASVAB during SY 2019-2020. Your participation in the program lifted Indiana to the position of being the highest ASVAB testing state in the country. Thank you for supporting the ASVAB Career Exploration Program.

As you are aware, the rapidly spreading of COVID-19 in March 2020 forced the suspension of ASVAB testing in schools. **The United State Military Entrance Processing Command (USMEPCOM) has rescinded ASVAB-CEP suspension in high schools.** As we move forward into SY 2020-2021, we are still experiencing the lingering impact of the pandemic upon schools across the country. The safety of students and testing staff is the Military Entrance Processing Station (MEPS) and ASVAB's Program priority focus. ASVAB testing in Indiana will largely depend upon state and local principalities governing the safety of all during the pandemic. We will implement several initiatives for ASVAB testing during the fall semester. I will discuss these considerations with schools on an individual basis, focusing on schools testing large number of students.

First, I will modify the "testing only once in the fall" rule. Doing so will allow schools more flexibility to reduce the number of students confined to a single testing location. If your school is unable to accommodate ASVAB testing of large number of students while maintaining some measure of distancing, consider the following options:

- **Seating Arrangement:** Place two or three students at a table rather than four. This will allow for additional space between testers. Normally, we are not concern with students sitting next to or across from each other because each student will have a different version of the test.
- **Two-Days Testing:** Test half of your students on one day and the remainder of students within seven to ten days. If your school is unable to test large number of students while maintaining COVID-19 guidelines, use this option. Be mindful of the fact that many schools are requesting the same dates for testing, especially in September and October. Your second test date may not be readily available. [The school must submit a separate reservation form for each testing session.](#)
- **Multiple Classrooms Testing:** This option will require resources from the school, test administrators (TA). The school must provide test administrators for additional testing locations. Here is how that may look if the school tests 280 students; Test in ten classrooms (about 28 students per

room). Note: Increasing the number of students in each room will reduce the number of rooms but increase the number of TA/Proctor(s) (1:40) in room. Alternatively, I can provide a test administrator to test the larger portion of students (150) in a single location and the school may test the remaining students in classrooms.

- **Morning and Afternoon Testing:** This is our lease-preferred option due to a potential overtime situation it may cause for our paid test administrators. If one of the other options does not work for the school, the school may be required to provide the test administrator(s) for afternoon testing session. **No special accommodations during the afternoon session.**
- **Use of Pencils:** Our program uses some items repeatedly for testing, pencil. Due to COVID-19 concerns, [we are requesting that the school provide pencils for testing.](#)

Over 180 schools scheduled for ASVAB testing in SY 2020-2021. If you received a testing confirmation or if you have not submitted a testing reservation for new school year, please note the following considerations:

- The revised Reservation Form (2020-2021) is the only form accepted for scheduling (attached). Send ALL reservation request to my email address ONLY, subject: ASVAB Reservation Form 20/21.
- If you received a test confirmation date and wishes to change that date, you must submit additional dates for consideration. Your spot is sort of loss until we find another date. **NOTE:** PSAT date October 28 moved to Thursday, October 29. Schools scheduled to test on October 28, send me an email if you desire a date change to October 29.
- **Dates Closed for ASVAB Scheduling (Fall):**
 - Ø **September 2020:** 7, 15, 17, 22, 23, 24, 29, and 30.
 - Ø **October 2020:** 6, 12, 13, 15, 20, 28, and 30.
 - Ø **November 2020:** 4, 7, 26, and 27,
- [We nominate schools for the Post Test Interpretation \(PTI\) Proficiency Training upon receipt of testing reservation form.](#) All counselors or anyone providing career direction to students should complete self-paced virtual training.
- For clarity, the ASVAB-CEP as a graduation pathway, the minimum AFQT score for the military and graduation pathway is (31). Remember, special accommodations students' scores are not valid for military consideration but are valid for pathway.

The key to making all this work is good communication. If your school has a unique situation talk to me and I am convince we will be able find a solution for testing your students. After all, students are the primary focus of the ASVAB Career Exploration Program (ASVAB-CEP) in schools. Remember, The ASVAB-CEP is the only career planning resource that allows students to explore multiple paths to success -- college, certificates, apprenticeships, licensure programs, or the Military -- in one place.

Lastly, **Administrators/Counselors Access Code:** Many counselors and administrators have used the Access Code CEP123 to login in to our database. The CEP123 Access Code is no longer valid for login to www.asvabprogram.com. The new Access Code is **CEP4ME**. If you have not visited the ASVAB-CEP web page, do so immediately. Every student that take the ASVAB test receive his or her personal access code into this very powerful database. Again, thank you for supporting the ASVAB Career Exploration Program.



Sincerely,

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2 attachments

 **2020-2021 ASVAB Exam Date Reservation Form.pdf**
466K

 **Completing ASVAB Reservation Form 2020-2021.docx**
25K